

Site/Safety Review

Date

Review time

Company name

Site address

Reviewers name

Public protection and site security

Is the site secured through fencing or a barricade to protect the public? Are inductions being performed and are appropriate worker facilities, emergency procedures and equipment available? If not applicable to site then write NA.

Health and safety hazard identification and risk management

Are detailed records available on-site as reference for all workers, contractors and visitors showing evidence of risk assessments, task analysis, monitoring and reviewing risks and worker engagement? If not applicable to site then write NA.

Infectious diseases (e.g covid-19)

Are appropriate infectious disease controls in place as per guidelines set out by the NZ Government? Including following hygiene practices and physical distancing guidelines if in place. If not applicable to site then write NA.

Hazardous substances

Are hazardous substances being used, handled and stored according to the Safety Data Sheets (SDS), are all substances listed on the hazardous substances register? If not applicable to site then write NA.

Power tools and electrical hazards

Are all electrical installations and supply tagged and tested? Are power tools, leads and RCD maintained safe and undamaged with daily or prior-to-use checks performed? If not applicable to site then write NA.

Gas cutting and welding equipment

Is equipment stored, used and maintained correctly, a safe distance from combustible materials? Is required PPE being used? (Gas cutting, welding and grinding works should be considered as "hot works" and controlled appropriately). If not applicable to site then write NA.

Airborne contaminants

Are airborne contaminants (e.g wood dust, asbestos, silica) managed to minimise the exposure of the risk for all workers, contractors and visitors? If not applicable to site then write NA.

Site housekeeping and material storage

Is site housekeeping and material storage appropriate and maintained to keep work areas clear of debris, rubbish and dangerous objects? If not applicable to site then write NA.

Manual handling

Are manual handling tasks being managed effectively through lifting equipment, multiple team lifts, training on correct lifting techniques? If not applicable to site then write NA.

Working at heights

Is the right equipment being used to eliminate or minimise the risk of harm when working at height eg ladders, fall protection, scaffolding and edge protection etc. Have they been installed by a competent person and are they being used correctly? If not applicable to site then write NA.

Excavations

Are excavations, trenching or complex earthworks being managed and are unattended trenches, holes or excavations fenced, barricaded or covered? If not applicable to site then write NA.

Plant, machinery and equipment

Is all plant, machinery and equipment (MEWP's, loaders, cranes, telehandlers etc) operated only by trained and competent workers and safety checks completed prior to use? If not applicable to site then write NA.

Lone workers

Are lone workers trained and competent in the tasks to be performed? Are lone workers safely managed with appropriate communication controls and access to first aid and an emergency plan? If not applicable to site then write NA.

Comments

Signature